

Protocol
Community Work Program (CWP)
CWP Services for use in Superior Court for non-felony cases

CWP is an alternative to confinement for offenders who have been sentenced for a non-felony charge.

- When the Court orders an offender to complete their term of confinement in the Community Work Program as a condition of the Judgment and Sentence and directs CWP to monitor compliance, the Court shall order the number of days to be converted to CWP on the Judgment and Sentence and set a report date.
- As with other Community Corrections Programs, the King County Jail shall forward a copy of the Judgment and Sentence to the Community Work Program.
- DAJD staff will prepare a Notice of Violation (NOV) when the offender:
 - (1) fails to report to the Community Work Program by the court-ordered date.
 - (2) violates the program rules contained in the CWP Conditions of Conduct Order.
 - (3) fails to complete their CWP obligation as ordered by the Court.
- The NOV will be sent to the sentencing court and the Prosecuting Attorney's Office (PAO), Seattle Division.
- The PAO will schedule a hearing on the out of custody SRA calendar or with the sentencing court regarding the defendant's non-compliance.
- The PAO will send the violation notice to the offender and appropriate agency handling the hearing.
- If the offender appears for their violation hearing and the Court is in agreement, CWP staff will assist the offender in completing the orientation process and/or schedule them for their work days.
- If the offender does not appear for their violation hearing, the PAO will request that the Court issue a warrant for the defendant's failure to appear.